



## ACCOMMODATION APPLICATION FORM

NAME: \_\_\_\_\_  MALE  FEMALE

STUDENT ID NUMBER (if known): \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ETHNICITY: \_\_\_\_\_ FIRST LANGUAGE: \_\_\_\_\_

ENGLISH LEVEL:  BEGINNER  ELEMENTARY  INTERMEDIATE  ADVANCED

ACCOMMODATION REQUIRED FOR: \_\_\_\_\_ (weeks) FROM: / / TO: / /  
(Book the maximum period required for dormitory accommodation, as extensions are subject to room availability)

PROGRAMME OF STUDY: \_\_\_\_\_  PART-TIME  FULL-TIME

DO YOU REQUIRE AN AIRPORT PICK-UP? (NZ\$80.00)  YES  NO ARRIVAL TIME \_\_\_\_\_

ARRIVAL DATE: \_\_\_\_\_ INTERNATIONAL FLIGHT NUMBER: \_\_\_\_\_

*If you do not know your flight details, please email us once they are confirmed  
(at least two weeks before your arrival in Auckland).*

I AM APPLYING FOR: (✓ the box below to indicate the type of accommodation required)

**HOMESTAY ACCOMMODATION** (minimum two weeks' stay)

Would you like to stay with children?  YES  NO Do you smoke?  YES  NO

Would you like to stay with pets?  YES  NO

Do you have any other preferences? .....

Do you have any allergies?  YES  NO (If YES, please give details):

Do you have any special dietary requirements?  YES  NO (If YES, please give details):

What are your hobbies/interests? .....

|   |   |
|---|---|
| Homestay Rate (Students 18 and over) NZ\$280 per week | Caregiver Rate (Students under 18) NZ\$290 per week |
|---|---|

**DORMITORY ACCOMMODATION** (minimum five weeks' stay - subject to room availability)

Type of room:  Single Room  Twin Share  Multi-Share (limited availability)

Would you prefer to live with male and female residents on your floor?  YES

OR Would you prefer to live with residents of your own gender only on your floor?  YES

**ON-CAMPUS DORMITORY ACCOMMODATION RATES (Not Including Meals)**

**Dormitory Bond** (refundable) - payable in advance **NZ\$300**

| Room Type                                       | Casual Weekly Rate | Advance payment of 5 to 11 weeks | Advance payment of 12 weeks or more |
|---|--------------------|----------------------------------|-------------------------------------|
| <b>Multi-Share Room</b> (3-4 students per room) | NZ\$180            | NZ\$145                          | NZ\$135                             |
| <b>Twin Share Room</b>                          | NZ\$200            | NZ\$165                          | NZ\$155                             |
| <b>Single Room</b>                              | NZ\$220            | NZ\$185                          | NZ\$175                             |

Send this application form with your Enrolment Application Form to:

Student Services - Marketing at enquiry@ais.ac.nz.

Please send this form as early as possible (once your flight is confirmed and at least two weeks prior to your arrival in Auckland) to reserve your accommodation.

**TERMS AND CONDITIONS**

- 1. All Accommodation Payments Must Be Made In Advance: Dormitory accommodation - minimum five-weekly payments in advance. Homestay accommodation - minimum two-weekly payments in advance.
2. Dormitory Bookings: Bookings can only be confirmed if application is made and payment is received, inclusive of the bond, prior to check-in.
3. Dormitory Bond: Dormitory payments must include the bond of NZ\$300.00, which will be refunded upon departure from the dormitory if all requirements have been complied with.
4. Dormitory Cancellation Fee: A NZ\$200.00 fee will be charged for students who cancel dormitory bookings less than two weeks prior to expected check-in.
5. Dormitory Check-out: A minimum of five weeks' written notice must be given prior to departure.
6. Homestay Arrangement Fee: This fee of NZ\$260.00 (or NZ\$280.00 for students under 18) will cover one homestay arrangement only.
7. Homestay Cancellation Fee: 50% of the Homestay Arrangement Fee will be charged for students who cancel homestay bookings prior to expected arrival.
8. Homestay Check-Out: A minimum of one week's written notice must be given prior to departure from a homestay.
9. Homestay Meals: Homestay accommodation includes two meals per day plus light lunches at weekends and on public holidays.

**DORMITORY/HOMESTAY SUMMARY:**

**Dormitory**

- \$300.00 Bond plus Minimum Five Weeks' Advance Payment (and minimum five weeks in advance thereafter)
• Cancellation Fee of \$200.00 applies if accommodation is cancelled less than two weeks prior to check-in
• Notice period of five weeks to check-out

**Homestay**

- Standard Arrangement Fee \$260.00 (first placement)
• Caregiver Arrangement Fee \$280.00 (first placement)
• Subsequent Placement Arrangement Fee \$110.00
• Plus Minimum Two Weeks Advance Payment (and minimum two weeks in advance thereafter)
• Cancellation Fee of 50% of Arrangement Fee applies to all cancellations prior to arrival
• Notice period of one week to check-out

**Airport Pickup Fee**

- \$80.00

Disclosure of Health Problems: Have you ever been, or are you now, affected by a mental or physical condition with the capacity to affect your ability to carry out a programme of study or impact on your ability to access campus facilities? This includes neurological, psychological or medical conditions, including physical deterioration due to injury, disease or degeneration. YES NO

If YES, please provide full details of the condition to enable AIS to provide any on-going assistance that may be required:

.....

APPLICANT'S SIGNATURE: ..... DATE: .....

Rates shown apply to all accommodation booked for 2019

**FOR OFFICE USE ONLY**

Dormitory / Homestay Accommodation: Available Not available until Declined

Confirmed to Student or Agent by: Student Services Officer ..... Date .....

CANCELLATION PRIOR TO CHECK-IN: Date Received: .....

Notifications: Accounts Department Dormitory / Homestay SS - Marketing